



# Sign Permit Application

Town Hall, 106 Lebanon St., Lizton, IN 46149

## 1. Sign Owner/Contractor:

### Owner:

Name: \_\_\_\_\_  
Street Address/PO Box: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### Contractor:

Name: \_\_\_\_\_  
Street Address/PO Box: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## 2. Location Information:

Address of Property: \_\_\_\_\_  
\_\_\_\_\_  
Name of Subdivision: \_\_\_\_\_  
Lot and Parcel #: \_\_\_\_\_ / \_\_\_\_\_  
Zoning Classification: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
Owner's Address \_\_\_\_\_  
\_\_\_\_\_  
Owner's Phone #: \_\_\_\_\_  
Owner's Email: \_\_\_\_\_

## 3. Existing Sign Information:

### Describe any signs on the same parcel:

Size \_\_\_\_\_  
Location: \_\_\_\_\_  
Size: \_\_\_\_\_  
Location: \_\_\_\_\_  
Size: \_\_\_\_\_  
Location: \_\_\_\_\_  
Size: \_\_\_\_\_  
Location: \_\_\_\_\_

### Describe any signs owned by the same business:

Size: \_\_\_\_\_  
Location: \_\_\_\_\_  
Size: \_\_\_\_\_  
Location: \_\_\_\_\_  
Size: \_\_\_\_\_  
Location: \_\_\_\_\_  
Size: \_\_\_\_\_  
Location: \_\_\_\_\_

## 4. Proposed Sign Information:

Permanent or Temporary Sign: \_\_\_\_\_  
Time period for Use (if temporary): \_\_\_\_\_  
Sign Face Area: \_\_\_\_\_  
\_\_\_\_\_

Sign Height: \_\_\_\_\_  
Type of Sign: \_\_\_\_\_  
Building Frontage Length: \_\_\_\_\_  
Total Signage Permitted: \_\_\_\_\_

## 5. Required Supplemental Information:

The following information must be provided as elements of the Sign Permit Application:

- A drawing of the sign showing its dimensions and height
- A site plan showing where the sign will be placed on the property
- A landscaping plan (if required) showing types and number of plantings

**I certify that the information contained on this form is complete and accurate and the required supplemental information listed above has been provided.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only

Application #: \_\_\_\_\_ Date Received: \_\_\_ - \_\_\_ - \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Released for Installation: Yes No

**FEE CALCULATIONS**

<b>Fee Type</b>	<b>Fee Amount</b>	<b>TOTAL</b>
<b>Sign Permits</b>		
<i>Sign</i>	\$30.00 + \$1.00 per SF	
<i>Electrical</i> (additional permit charge)	\$30.00	

**TOTAL \$ \_\_\_\_\_**